



Baildon Church of England Primary School

NURSERY ADMISSIONS POLICY

Policy Creation: November 2019
Policy Review Date: September 2021

'The Lord says for I know the plans I have for you... plans to give you hope and a future.'

Vision Statement

In our school, we celebrate being part of God's family where all respect themselves, others and the world around them. Our vision is to develop a safe, caring community of inspired, resilient life-long learners with a spirit of curiosity, enabling them to flourish in an ever-changing world.

Introduction

Good quality pre-school experiences are directly related to the better cognitive, social and behavioural development of young children.

The Childcare Act 2006 requires local authorities, health agencies and other partners to work together to tackle childhood poverty and reduce inequalities between young children aged 0-5. Local authorities are required to take the lead in ensuring sufficiency of childcare and ensure information on early childhood services reaches all parents, especially those who may find it difficult to access them.

The Family Information Service can provide information for families through a helpline, around Early Years funded providers, Children's Centres and a range of outreach activities.

All registered early years funded providers work within the framework of the Early Years Foundation Stage.

The types of settings providing early years foundation stage provision includes:

- Nursery schools
- Nursery classes in primary schools
- Day nurseries
- Pre-schools
- Childminders
- Independent schools
- Out of school childcare

The Governors of Baildon Church of England, following the advice of the Diocese, have adopted, in the main, the council policy for admission.

Entitlement

- Every 3 and 4 year old child is currently entitled to 15 hours funded early years education in the term following their 3rd birthday. This is known as the universal offer.
- Some 3 and 4 year old children whose parents are working are also entitled to an additional 15 hours funded early years education in the term following their 3rd birthday until they attend reception class. (see eligibility criteria section below) This is known as the extended entitlement.

Universal entitlement:

Children are eligible the term after their 3rd birthday, birth certificates or passports must be checked to determine eligible date of birth.

Extended Entitlement:

For up to date information on your eligibility for the additional 15 hours funding please visit <https://www.childcarechoices.gov.uk/>

If parents think they meet the criteria they need to go to the [Childcare Choices](#) website and apply for an eligibility code. If they are successful they will be given an 11 digit HMRC eligibility code, parents must give the code to all the providers who are offering funded hours for their children. Providers must check the code using [Bradford Funded Hours Checker](#). Once the code is verified a place can be offered if available.

It is up to the HMRC to determine eligibility of parents and not providers. All queries around eligibility must be directed back to HMRC. **Tel: 0300 123 4097**

Allocation of Places at Baildon Church of England Primary School

In September 2020, Baildon Church of England Primary School will offer 12 places for children who are eligible for 30 hours funding, up to a maximum of 6 places for 15 hours spread across Monday to Wednesday lunchtime, and up to a maximum of 6 places for 15 hours spread across Wednesday afternoon to Friday afternoon. The remaining places will be offered on a part time basis, morning or afternoon sessions 5 per week.

If there are more applications for a nursery class than there are places available, the oversubscription criteria detailed below will be used to allocate places.

Priority will then be given to children that have their 4th birthday between 1st September and 31st August of the academic year of which they are applying for a place.

Oversubscription Criteria:

Places in Baildon Church of England Primary School will be allocated to children in the following priority order:

- Looked after children or children who were previously looked after but ceased to be so because they were adopted or became subject to a residence or special guardianship order.
- Children who have exceptional social or medical needs, supported by a written recommendation from the child's paediatrician/consultant or professional from Children's Services. The letter must explain why the nursery is the only suitable nursery to meet the child's needs and why no other nursery could provide the appropriate support for the child.
- As a primary schools with an admission priority area with a nursery class attached, children who already have an older sibling who will be attending the school at the point of admittance and live within the priority area – 'sibling' includes biological brothers and sisters, as well as stepchildren and fostered children who are part of the same family living at the same address, but does **not** include cousins or children from different families sharing the same house. **Where a family of twins or triplet request admission and there is only one place available, the remaining sibling(s) will also be offered a place above the admission number.**

Date of Application

- As a primary schools with an admission priority area, children living within the priority area.
- Other children living closest to the school's main entrance – this will be determined using the Authority's Graphical Information System process and will be the distance between the child's home address and the school's main entrance measured in a straight line. A child's "home address" is the address at which they live permanently. Where a child lives with parents with shared responsibility, the parents must decide which address to use for the allocation process. We cannot use the address of a relative or childminder.
- In the event that we do not fill all the places for a September intake, children who turn 3 during the school year could be offered a place in the term following their third birthdays. In this case, they would be ranked in DOB order.

Notes:

- **The offer of a place at a nursery class attached to a primary school does not guarantee the child a place in the reception class at the same school. A fresh application will be required in accordance with the criteria for admission to reception classes.**
- Compulsory school age is at the beginning of the term following the child's fifth birthday. Generally children leave nursery to enter reception in the school year in which they have their fifth birthday and commence full time education before reaching compulsory school age. If parents are determined to defer entry to full time education until the following academic year when the child reaches compulsory school age, as is their legal right, a place would be offered in year 1, enabling their child to remain within their chronological age group and not being 'offset' unless it is deemed in the child's best interest to start in reception.
- Vacancies arising during a school year will be filled from the school waiting list using the published criteria.