

Baildon Church School PTFA

PTFA Meeting – Monday 29th November 2021, 7pm, School Hall.

Present:

Emma Jasper (Chair)
Kirsty Ibbitson (Vice Chair)
Wez Little (Treasurer)
Jenny McVay (Social Media Officer)
Katie Savage
Amanda McCarthy
Sue Bell

Apologies:

Carlo Repycz, Gemma Stead (Secretary)

PTFA Meeting

PTFA roles all need to be agreed in writing by the committee members in response to email sent out by Emma Jasper on 2.11.21. As a charity we need a constitution and code of conduct.

ACTION: Committee members to respond.

KI to draft constitution and code of conduct for approval.

Class reps

All year groups covered apart from nursery. Beth Boocock has assisted with this previously. JM also offered her sister to do this role as son is starting nursery in January. Also need to check Jen Dennison is happy to continue this for Yr 3.

ACTION: Jen Dennison and Helen Waterhouse confirmed as Yr 3 reps. JM to ask sister and WL to ask Beth Boocock.

Library refit

Specialist company won't quote until funds are in place as not Bradford based. Approximate cost of £12-15k. KI talking to a mum with child in Reception whose company might be able to help. WL suggested running an idea like 'Buy a brick' used to fund the Marley Hut new build. Also to approach businesses that might be looking to make charitable donations to offset the tax.

ACTION: WL to look in to this.

Accounts

Easy fundraising supporters are increasing every day. Amazon Smile payments have also increased. Need a further push for the winter raffle as only £265 raised so far. Reluctance from older generations to buy online tickets. Suggestion to do hybrid ticket sales for next year.

£4k out of £7750 to be deducted for school trips.

Discussion on how to allocate funds for the trips. For next year it will be split £900 each for years 5 & 6. For this year it will remain a lump sum for all year groups.

ACTION: AM to email Phil Hiley re this.

Need 3 signatories to be operators of the bank account so existing names can be removed. Wez Little, Amanda McCarthy & Gemma Stead all agreed to this.

ACTION: KS to check with other PTFAs/school contact re signatories for BACS transfer. AM to update names on account.

Matchfunding – Sarah Booth assisted JM with the winter raffle so her match funding can be allocated against this. Chris Booth & AM's match funding will be allocated against the Secret Santa room.

Printer cartridge funds are up and also raised 160 green points. School have also been including their cartridges. Catalogue available in spring so KS can pick what to use the green points on.

ACTION: GS to speak to Julia McCaul about pushing this with the Eco Council.

Cross country funds raised for new kit. PTFA cups are in the kitchen and need to be moved to the cupboard.

GS working on PTFA content on the noticeboards at both school entrances.

Go Fund Me page. Hoping to start this in January.

ACTION: WL to check whether we can have multiple fundraising strands in the same space.

Twitter and Instagram followers have increased. Decision made not to produce a separate PTFA newsletter however a 'Funding Round Up' letter will be sent out to all parents and carers at the beginning of each term to communicate the fundraising efforts of the previous term.

WhatsApp group – need to get class reps on there.

ACTION: JM to contact and get approval to add.

Query from parent about Spelling Frame provision.

ACTION: KS confirmed that this is still in place but a technical hitch has been detected, this will be rectified in school asap

Winter Term

Secret Santa balance down on last year. Think this is due to not handing out paper order forms. Definitely need paper forms for next year.

ACTION: JM to do final push on social platforms, LS, KH and JC are running the room in school – EJ has advised them to shout out if they need any help

Winter raffle aim to get over £500. Baubles raised £356. New trees are being cut for this.

Virtual panto has been paid for – Aladdin and Cinderella and some activity resources.

ACTION: KS to decide how to use resources. EJ to finalise letter and send to office.

Special thanks to Alice MacKenzie and Laura Jennison for fundraising efforts raising £360 and £30 respectively.

Agreed no PTFA reps to attend the nativity but would like to in future when COVID rules allow.

Discussion held about how best to utilise Sue for the benefit of Year 6 pupils. She is currently trying to engage more Yr 6 parents.

A year 6 photobook has been produced previously. Takes a lot of effort and might not have enough content due to 2 COVID years. Could the kids make the books and PTFA finance it?

Party is already arranged at the rugby club.

Hoodies have previously been funded by parents.

Church contribute bibles which children can collect if want one, they can't be given.

ACTION: SB to report back to the committee about what she needs.

AM to look at budget for funding photobooks.

Spring Term

Bag2School – EJ to sort in new year.

School Lottery – Leaflets have arrived. Possibly put this on hold for 12 months.

WHSmith grant – nothing yet. Need to keep an eye on this.

Disco – 2 possibilities – Mrs Adams or Nen at A Class Discos. Will run this in Spring 2. Thinking to run it with Mrs Adams this year and Nen next year.

PTFA Promo video – volunteers from Yr 2 to participate in this.

ACTION: EJ to ask Matt Holliday to help with the video.

Coop – KI looking in to this.

Fund raisin challenge – run in the summer.

Penalty shoot out – KS and Mr Shepherd looking in to this with Bradford City. Fisical may also be able to help with this.

ACTION: KS to look in to this.

KI had suggestion of running a ticketed Baildon Brunch at school with Nathan catering. Idea to bring back up at a later date.

Stall at farmers market in Baildon. Discussion about best way to make money on this. Suggestion for a non-uniform day and to bring a chocolate contribution to use on a chocolate tombola.

ACTION: EJ to speak to Jill Swift.

Summer Term

Summer Ball – EJ to speak to Matt Holliday re this.

Baildon carnival – will need volunteers in the summer.

Break the rules day raised largest amount of money for Children in Need ever raised by the school. Would like to run this event again for the PTFA. KS reluctant as will lose impetus.

Alpaca event – WL confirmed there is interest to run this event.

Morrison Grow Tokens – Look at later in the year.

My Clothing – Need to promote this in Summer 2. Funds go directly to the school.

Stampastic – Promote in Summer 2.

Future

Happy circus – EJ has started discussions with Sandals. They are happy to run this jointly.

Farm event – to be run again in school this year.

Aviva Community Fund – Hoyle Court running this to raise funds for their playground. Consideration if Go Fund Me idea doesn't work.

Movie night – look to hold this in 12 months time.

Next meeting Monday 17th January 2022 at 19:00