

PTFA meeting – Monday 26th September 7pm

In attendance:

Claire Elliston, Kirsty Ibbitson, Emma Jasper, Laura Jennison, Jayne Johnson, Wez Little, Lyndsey Majidzadeh, Jenny McVay, Rachel Richards, Mark Richardson, Katie Savage, Gemma Stead.

AGM

All current officers required to stand down. All current officers put themselves forward for re-election.

- Emma Jasper nominated for Chairperson and seconded by Wez Little.
- Kirsty Ibbitson for Vice-Chair and seconded by Emma Jasper.
- Wez Little for Treasurer and seconded by Jayne Johnson.
- Gemma Stead for Secretary and seconded by Kirsty Ibbitson.
- Jenny McVay for Social Media Officer and seconded by Gemma Stead.

Thanks from Mrs Savage for all the efforts of the PTFA committee for last academic year.

Communication

EJ informed group of all the communication methods (WhatsApp groups, Facebook groups, newsletter, noticeboard, Twitter and Instagram). Suggestion to have a closed Facebook group for the school where you can post and set the settings so comments are not allowed.

Class Reps from previous years are all willing to remain in post. Class Reps now needed for new Nursery and Reception intakes.

Laura Jennison agreed to be Nursery Rep and Claire Elliston agreed to be Reception Rep.

Summer Fair

Feedback mostly very positive.

It was good to keep everything in house without external stall holders so felt very safe for children to wander round independently.

Selling tokens straight after school worked well.

Need to buy more alcohol as had to do an emergency alcohol shop on the evening as sold out.

Suggestion to have a Bake Off event.

Nathan to chef again.

Yvonne @ Funtastik provided childcare to committee members and volunteers which was really helpful for all.

Bridget Armstrong would like to run it from 4pm – 8pm on 21st July so she can include more of the music groups. We would need to see whether we could get in to school earlier to set up if the event ran from 4.

Climbing tower was popular. KS reported that the council have already contacted schools about booking the tower and inflatables etc for the summer. Agreed to book again.

ACTION: KS to book climbing tower for Summer Fair.

Printer cartridges

GS provided overview of the scheme. £58.50 raised at the end of summer term plus 296 green points. Mrs Morgan is now the main school contact for this. GS has promoted this scheme on notice boards and school newsletter previously.

ACTION: GS to remind people of the scheme every couple of months.

Accounts

WL gave an overview of finances – WL has Finance spreadsheet for full details.

Summer Fair raised £4800 net profit.

Financially in a strong position compared to other PTFAs according to feedback on national PTFA Facebook group.

Happy Circus

Agreed to jointly host this event with Sandals on 23rd & 24th September 2023. This will be at Sandals. Their PTFA want to have a meeting about this soon as they want to sell tickets in February. Happy Circus have never operated this far north before. **Meeting to be held in January with Sandals PTFA with the intention of circus tickets to go on sale in February.**

Amazon Smile & Easy Fundraising

Many parents & guardians still unaware of these schemes. Need to promote these again especially for the new members of the school. **JM and GS**

Library

The committee felt that we have now raised enough funds to allow KS to speak to the library renovation company for a design and quote.

ACTION: KS to contact the company

ACTION: WL to speak to FundEd for a grant for the remainder of the funds.

ACTION: JM to promote Buy a Brick scheme again to see if we can reach more people for further contributions.

Secret Santa

Hoping to run this scheme again.

School Trips

Need to set aside £3900 for school trips. Should we be putting more aside due to cost of living increase? Agreed to set aside £1000 as a contingency if needed. KS unsure of costs of coaches for trips so money is there if needed. Cost of living increase could also affect our fundraising efforts. Agreed to review if parents are struggling to pay.

Winter Fair

Scheduled for Saturday 26th November from 11 – 13:30.

Stalls already agreed: Fill & Feed, Usborne Books, Body Shop, Little Taffy Bear.

Other activity/stall ideas: Lucky chain, bear, stalls, santa's grotto, buy a brick raffle, hook the baubles, craft table, colouring table, sound system with Christmas music, chocolate & sweet tombola, hot & cold drinks, guess the weight of the cake.

Need to enquire at the supermarkets for any donations of selection boxes and advent calendars. Ask for donations of books for some of the stalls.

Agreed to hold a winter fair planning meeting on Monday 10th October.

ACTION: KS to ask whether the school choir can be available.

ACTION: WL to apply for an alcohol licence for mulled wine.

ACTION: KS to ask Julia McCaul if her husband could be Father Christmas.

Disco

Scheduled for Thursday 10th November. Holding this on a Thursday evening should allow more staff to help. Many volunteers from meeting attendees.

Party Mania booked, £200 for 3 discos (Nursery & Reception, KS1, KS2)

JM to help and be 1st Aider for the event.

Entry fee to be £3 per child which will include unlimited drinks and children need to bring their own water bottles to reduce plastic wastage. Children can bring small change for tuckshop which will sell sweets and crisps. **JJ offered to run the stall.**

Match Funding

Need to raise awareness of match funding schemes amongst parents & guardians to see if anyone works for any of the larger companies which operate these schemes. Organisations don't tend to advertise them. Currently have 3 parents who work for Lloyds who helped us to raise funds through match funding last academic year. LM to ask her partner who works for a large building company.

Christmas baubles

KS advised she received complaints about the amount of requests for money in the build up to Christmas last year. Agreed that the PTFA would provide this as a donation this year.

Farmers market

Agreed to run a stall again. A non-uniform day will need to be scheduled before the date for chocolate donations again.

ACTION: EJ has emailed the Farmers Market info email to request March 2023 charity stall.